

ADMINISTRATIVE - INTERNAL USE ONLY

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MEMORANDUM FOR: Director of Information Services  
Director of Information Technology  
Director of Security

FROM: Henry P. Mahoney  
Director of Logistics

SUBJECT: Proposal for the Creation of a 'Laser Disk' Working Group

1. It has recently come to my attention that laser (optical) disk technology is nearing a point where it may prove invaluable to Office, Directorate, and Agency requirements for improved methods of information storage and retrieval. It is my understanding that several Agency components are currently exploring applications that are pertinent only to their unique requirements. Instead, it is suggested that all interested parties combine their talents in a centralized working group for the purpose of defining requirements, information sharing, establishing standards to prevent the procurement of incompatible systems, defining unified security procedures, and to explore all potential uses of this highly flexible medium.

2. For the past several years the Office of Logistics, Printing and Photography Division (OL/P&PD) has aggressively pursued the monitoring of developments in laser disk technology in a variety of applications ranging from electronic publishing to interactive training systems. In addition, P&PD personnel have represented the Agency at many conferences, seminars, and federal 'standards' committee meetings regarding this emerging technology. For this reason I suggest that P&PD become the focal point for this working group.

3. Please forward comments and/or the names of employees to serve on the laser disk working group to [redacted], Room 154, Printing & Photography Bldg. If you require additional information about laser disk technology please contact Tom on [redacted]

Henry P. Mahoney

cc: Deputy Director for Administration

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